

**CHERWELL DISTRICT COUNCIL**  
**MANAGEMENT ACCOUNTS AS AT 30 JUNE 2017**

**SUMMARY BY SERVICE AREA**

	Actual v Profile						Projected v Budget						
	Budget YTD £000's	Use of Reserves 2017/18 £000's	Revised Budget £000's	Actual YTD £000's	Commitment £000's	Variance (Under) / Over £000's	Concern Key	Budget £000's	Use of Reserves 2017/18 £000's	Revised Budget £000's	Projected £000's	Variance (Under) / Over £000's	Concern Key
Chief Executive	47	0	47	42	6	1	G	187	0	187	195	8	G
<b>CHIEF EXECUTIVE TOTAL</b>	<b>47</b>	<b>0</b>	<b>47</b>	<b>42</b>	<b>6</b>	<b>1</b>	<b>G</b>	<b>187</b>	<b>0</b>	<b>187</b>	<b>195</b>	<b>8</b>	<b>G</b>
Finance	583	0	583	471	112	0	G	1,104	0	1,104	1,104	0	G
Revenues & Benefits	244	61	305	246	69	10	G	190	297	487	487	0	G
Procurement	30	0	30	8	22	0	G	104	0	104	104	0	G
Assets and facilities Management	(165)	88	(77)	(248)	185	14	G	165	247	412	428	16	G
Commercial Dev't and innovation	778	81	859	589	260	(10)	G	2,302	60	2,362	2,316	(46)	G
Business Support Unit	24	0	24	24	0	0	G	89	0	89	89	0	G
Housing and Regeneration	41	0	41	(3)	59	15	G	85	0	85	100	15	G
<b>CHIEF FINANCE OFFICER TOTAL</b>	<b>1,535</b>	<b>230</b>	<b>1,765</b>	<b>1,087</b>	<b>707</b>	<b>29</b>	<b>A</b>	<b>4,039</b>	<b>604</b>	<b>4,643</b>	<b>4,628</b>	<b>(15)</b>	<b>G</b>
Strategic Planning Economy	290	39	329	74	256	1	G	1,161	122	1,283	1,283	0	G
Development Management	138	0	138	46	86	(6)	G	552	0	552	493	(59)	A
Communications and Corporate P	79	0	79	74	16	11	G	317	0	317	317	0	G
Performance	73	20	93	64	21	(8)	G	333	20	353	353	0	G
Strategy and Commissioning	30	0	30	30	0	0	G	109	0	109	109	0	G
Governance	126	0	126	111	16	1	G	819	0	819	830	11	G
Law	65	0	65	56	7	(2)	G	240	0	240	240	0	G
Bicester Regeneration Projects	496	138	634	323	312	1	G	1,190	160	1,350	1,350	0	G
<b>STRATEGY AND COMMISSIONING TOTAL</b>	<b>1,297</b>	<b>197</b>	<b>1,494</b>	<b>778</b>	<b>714</b>	<b>(2)</b>	<b>G</b>	<b>4,721</b>	<b>302</b>	<b>5,023</b>	<b>4,975</b>	<b>(48)</b>	<b>G</b>
Community Services	1,809	0	1,809	733	1,074	(2)	G	7,226	19	7,245	7,252	7	G
Environmental Services	1,366	0	1,366	1,236	134	4	G	5,454	0	5,454	5,464	10	G
<b>OPERATIONS AND DELIVERY TOTAL</b>	<b>3,175</b>	<b>0</b>	<b>3,175</b>	<b>1,969</b>	<b>1,208</b>	<b>2</b>	<b>G</b>	<b>12,680</b>	<b>19</b>	<b>12,699</b>	<b>12,716</b>	<b>17</b>	<b>G</b>
<b>TOTAL DIRECTORATES</b>	<b>6,054</b>	<b>427</b>	<b>6,481</b>	<b>3,876</b>	<b>2,635</b>	<b>30</b>	<b>G</b>	<b>21,627</b>	<b>925</b>	<b>22,552</b>	<b>22,514</b>	<b>(38)</b>	<b>G</b>

**Concern Key**

Overspent more than £20k and 2.5% of budget	<b>R</b>
Underspent more than £20k and 2.5% of budget	<b>A</b>
Overspent by £20k and between 1.5% and 2.5% of budget	<b>A</b>
Anything else	<b>G</b>

**CHERWELL DISTRICT COUNCIL  
MANAGEMENT ACCOUNTS AS AT 30 JUNE 2017**

**CHIEF EXECUTIVE**

	Actual v Profile							Projected v Budget					
	Budget YTD	Use of Reserves 2017/18	Revised Budget	Actual YTD £000's	Commitment	Variance (Under) / Over	Concern Key	Budget	Use of Reserves 2017/18	Revised Budget	Projected	Variance (Under) / Over	Concern Key
Chief Executive	46,854	0	46,854	41,646	6,379	1,170	G	187,000	0	187,000	195,000	8,000	G
<b>CHIEF EXECUTIVE TOTAL</b>	<b>46,854</b>	<b>0</b>	<b>46,854</b>	<b>41,646</b>	<b>6,379</b>	<b>1,170</b>	<b>G</b>	<b>187,000</b>	<b>0</b>	<b>187,000</b>	<b>195,000</b>	<b>8,000</b>	<b>G</b>

**Reasons for major variance :**

**Actual:**

**Chief Executive**

Savings in employee costs have been offset by costs relating to the Council's response to Oxfordshire Local Government Reorganisation proposals.

**Projected:**

**Chief Executive**

It is anticipated that the saving made to date will show an annual potential saving of at least £8k on employee costs. However Consultancy costs re Oxfordshire LGR will absorb this and will possibly need to be funded from Reserves. Salary budget needs to be reviewed now the new Chief Executive is in post.

Concern Key (based on YTD budget)

Overspent more than £20k and 2.5% of budget	R
Underspent more than £20k and 2.5% of budget	A
Overspent by £20k and between 1.5% and 2.5% of budget	A
Anything else	G

**CHERWELL DISTRICT COUNCIL  
MANAGEMENT ACCOUNTS AS AT 30 JUNE 2017**

**CHIEF FINANCE OFFICER**

	Actual v Profile							Projected v Budget					
	Budget YTD	Use of Reserves 2017/18	Revised Budget	Actual YTD £000's	Commitment	Variance (Under) / Over	Concern Key	Budget	Use of Reserves 2017/18	Revised Budget	Projected	Variance (Under) / Over	Concern Key
Finance	582,878	0	582,878	470,639	112,239	(0)	G	1,104,000	0	1,104,000	1,104,000	0	G
Revenues & Benefits	243,803	61,275	305,078	245,671	68,680	9,274	G	190,000	297,000	487,000	487,000	0	G
Procurement	29,649	0	29,649	8,049	21,600	0	G	104,000	0	104,000	104,000	0	G
Assets and facilities Management	(165,197)	88,170	(77,027)	(248,407)	185,141	13,760	G	165,000	246,562	411,562	427,562	16,000	G
Commercial Dev't and innovation	778,378	81,000	859,378	588,719	259,972	(10,686)	G	2,302,000	60,000	2,362,000	2,316,434	(45,566)	G
Business Support Unit	23,683	0	23,683	23,683	0	(0)	G	89,000	0	89,000	89,000	0	G
Housing and Regeneration	40,957	0	40,957	(3,228)	59,382	15,198	G	85,000	0	85,000	100,000	15,000	G
<b>CHIEF FINANCE OFFICER Total</b>	<b>1,534,151</b>	<b>230,445</b>	<b>1,764,596</b>	<b>1,085,126</b>	<b>707,015</b>	<b>27,545</b>	<b>A</b>	<b>4,039,000</b>	<b>603,562</b>	<b>4,642,562</b>	<b>4,627,996</b>	<b>(14,566)</b>	<b>G</b>

**Reasons for major variance :**

Actual:

**Finance**

**Revenues & Benefits**

**Procurement**

**Assets & Facilities Management** There are still downward pressures on income related to commercial and investment properties, these continue to be monitored closely.

**Commercial Devt & Innovation**

**Business Support Unit**

**Housing and Regeneration**

Projected:

**Finance**

**Revenues & Benefits**

**Procurement**

**Assets & Facilities Management** Income relating to commercial and investment properties is expected to remain volatile and will be monitored closely.

**Commercial Devt & Innovation**

**Business Support Unit**

**Housing and Regeneration**

Concern Key (based on YTD budget)

Overspent more than £20k and 2.5% of budget	R
Underspent more than £20k and 2.5% of budget	A
Overspent by £20k and between 1.5% and 2.5% of budget	A
Anything else	G

**CHERWELL DISTRICT COUNCIL  
MANAGEMENT ACCOUNTS AS AT 30 JUNE 2017**

**Strategy and Commissioning**

	Actual v Profile							Projected v Budget					
	Budget YTD	Use of Reseves 2017/18	Revised Budget	Actual YTD	Commitment	Variance (Under) / Over	Comments	Budget	Use of Reseves 2017/18	Revised Budget	Projected	Variance (Under) / Over	Comments
Strategic Planning Economy	290,494	39,111	329,605	73,710	255,895	0	G	1,161,000	122,424	1,283,424	1,283,424	(0)	G
Development Management	138,437	0	138,437	46,416	85,740	(6,281)	G	552,000	0	552,000	493,230	(58,770)	A
Communications and Corporate P	79,338	0	79,338	73,856	15,974	10,491	G	317,000	0	317,000	317,000	0	G
Performance (Strategic Intelligence & Insight)	72,878	20,000	92,878	63,720	20,784	(8,374)	G	333,000	20,000	353,000	353,000	0	G
Strategy and Commissioning	29,622	0	29,622	29,960	0	338	G	109,000	0	109,000	109,000	0	G
Governance	126,474	0	126,474	111,497	16,149	1,173	G	819,000	0	819,000	830,250	11,250	G
Legal	65,409	0	65,409	56,017	6,759	(2,633)	G	240,000	0	240,000	240,000	0	G
Bicester Regeneration Projects	496,259	138,296	634,555	322,648	311,907	(0)	G	1,190,000	160,000	1,350,000	1,350,000	0	G
<b>Strategy and Commissioning Total</b>	<b>1,298,911</b>	<b>197,407</b>	<b>1,496,318</b>	<b>777,824</b>	<b>713,208</b>	<b>(5,286)</b>	<b>G</b>	<b>4,721,000</b>	<b>302,424</b>	<b>5,023,424</b>	<b>4,975,904</b>	<b>(47,520)</b>	<b>G</b>

**Reasons for major variance :**

**Actual:**

**Strategic Planning Economy:**

**Development Management:**

**Communications:**

**Performance (Strategic Intelligence & Insight):**

**Strategy and Commissioning:**

**Governance**

**Legal Services**

**Bicester Regeneration Projects**

**Projected:**

**Strategic Planning Economy:**

**Development Management:**

Expected that planning income will be higher than budget based on Q1 performance.

**Communications:**

**Performance (Strategic Intelligence & Insight):**

**Strategy and Commissioning:**

**Governance**

**Legal Services**

**Bicester Regeneration Projects**

**Concern Key (based on YTD budget)**

Overspent more than £20k and 2.5% of budget	R
Underspent more than £20k and 2.5% of budget	A
Overspent by £20k and between 1.5% and 2.5% of budget	A
Anything else	G

**CHERWELL DISTRICT COUNCIL**

**Operational Delivery - Community**

	Actual v Profile							Projected v Budget					
	Budget YTD	Use of Reserves 2017/18	Revised Budget	Actual YTD	Commitment	Variance (Under / Over)	Concern Key	Budget	Use of Reserves 2017/18	Revised Budget	Projected	Variance (Under / Over)	Concern Key
Countryside and Community	137,422	0	137,422	10,684	129,558	2,820	G	548,999	0	548,999	560,120	11,167	G
Arts Tourism and Health	227,685	0	227,685	(180,588)	410,023	1,750	G	910,000	0	910,000	912,702	2,702	G
Customer Services	277,601	0	277,601	267,573	15,261	5,232	G	1,109,000	0	1,109,000	1,129,783	20,783	A
Parking Services	(260,898)	0	(260,898)	(237,144)	(28,516)	(4,762)	G	(1,043,000)	9,000	(1,034,000)	(1,076,168)	(42,168)	A
Recreation and Sports	30,324	0	30,324	81,617	(45,198)	6,095	G	121,001	0	121,001	134,621	13,620	G
Leisure Facilities Management	652,357	0	652,357	238,378	415,614	1,635	G	2,607,000	0	2,607,000	2,622,411	15,411	G
Public Protection	231,190	0	231,190	182,420	46,312	(2,458)	G	923,000	10,452	933,452	923,156	(10,296)	G
Strategic Housing	81,575	0	81,575	79,898	(2,314)	(3,991)	G	326,000	0	326,000	351,453	25,453	R
Housing Needs	344,111	0	344,111	227,361	104,399	(12,350)	G	1,374,000	0	1,374,000	1,324,213	(49,787)	A
Private Sector Housing	97,886	0	97,886	109,448	(11,203)	359	G	391,000	0	391,000	392,430	1,430	G
Home Improvement Agency	(10,218)	0	(10,218)	(46,755)	40,351	3,815	G	(41,000)	0	(41,000)	(22,888)	18,112	G
<b>Operational Delivery - Community Total</b>	<b>1,809,035</b>	<b>0</b>	<b>1,809,035</b>	<b>732,892</b>	<b>1,074,288</b>	<b>(1,855)</b>	<b>G</b>	<b>7,226,000</b>	<b>19,452</b>	<b>7,245,452</b>	<b>7,251,834</b>	<b>6,428</b>	<b>G</b>

**Reasons for major variance :**

**Actual:**

Countryside and Community  
 Arts Tourism and Health  
 Customer Services      Overspend is wholly related to the Staffing Vacancy Factor as there is a full compliment of staff  
 Parking Services      The new contract is in place as of 1 June 2017. Therefore salary savings are forecast alongside an increase in income through more Excess Charge notices being issued.  
 Recreation and Sports  
 Leisure Facilities Management  
 Public Protection  
 Strategic Housing/Housing Needs/Private Sector      In terms of budget monitoring please consider Strategic Housing, Housing Needs, Private Sector Housing and HIA as a single department. This is so that the overall outturn position is reflected as per the business case of a 52:48 (CDC:SNC). The current forecast is a (£5k) underspend at CDC and (£4k) underspend at SNC (once inter council recharging has taken place)  
 Housing/Home Improvement Agency

**Projected:**

Countryside and Community  
 Arts Tourism and Health  
 Customer Services      If the full contingent of staff remain in post for the duration of the year then the overspend forecast at Q1 is likely to remain at year end  
 Parking Services      Due to the new contract with APCOA to manage CDC's car parks there is the expectation that a saving will be made in 2017-18 as a result of reduced costs compared to the management fee payable to APCOA as well as an increase in fee income from the issue of more ECN (Excess charge notice) due to more efficient methods. Due to better technology and the use of mopeds wardens are issuing more ECNs  
 Recreation and Sports  
 Leisure Facilities Management  
 Public Protection  
 Strategic Housing/Housing Needs/Private Sector  
 Housing/Home Improvement Agency      Housing have recently undergone a restructure and have become a joint service with SNC. The budgets have been set prior to the restructure and reflect the original structure. The business case has forecast savings as a result of becoming a joint service. This will need to be reviewed at quarter 2.

Concern Key (based on YTD budget)

Overspent more than £20k and 2.5% of budget	<b>R</b>
Underspent more than £20k and 2.5% of budget	<b>A</b>
Overspent by £20k and between 1.5% and 2.5% of budget	<b>A</b>
Anything else	<b>G</b>

**CHERWELL DISTRICT COUNCIL  
MANAGEMENT ACCOUNTS AS AT 30 JUNE 2017**

**Operations and Delivery - Environmental Services**

	Actual v Profile							Projected v Budget					
	Budget YTD	Use of Reserves 2017/18	Revised Budget	Actual YTD	Commitment	Variance (Under) / Over	Comments	Budget	Use of Reserves 2017/18	Revised Budget	Projected	Variance (Under) / Over	Comments
Environmental Services	12,513	0	12,513	25,159	(13,146)	(500)	G	50,000	0	50,000	48,008	(1,992)	G
Environmental Protection	64,377	0	64,377	69,636	(6,428)	(1,169)	G	257,000	0	257,000	251,427	(5,573)	G
Street Cleansing and Public Services	300,702	0	300,702	303,297	(2,295)	300	G	1,201,000	0	1,201,000	1,201,300	300	G
Vehicle Maintenance and MOTs	38,907	0	38,907	179,158	(138,887)	1,364	G	155,000	0	155,000	156,864	1,864	G
Waste and Recycling	678,326	0	678,326	652,840	38,566	13,080	G	2,709,000	0	2,709,000	2,754,330	45,330	A
Street Scene and Landscape Services	226,126	0	226,126	(36,809)	261,172	(1,763)	G	903,000	0	903,000	898,132	(4,868)	G
Service Development Environment	44,805	0	44,805	42,395	(5,426)	(7,836)	G	179,000	0	179,000	154,414	(24,586)	A
<b>Operations and Delivery - Environmental Services Total</b>	<b>1,365,756</b>	<b>0</b>	<b>1,365,756</b>	<b>1,235,675</b>	<b>133,556</b>	<b>3,475</b>	<b>G</b>	<b>5,454,000</b>	<b>0</b>	<b>5,454,000</b>	<b>5,464,475</b>	<b>10,475</b>	<b>G</b>

**Reasons for major variance :**

**Actual:**

Environmental Services  
 Environmental Protection  
 Street Cleansing and Public Services  
 Vehicle Maintenance and MOTs  
 Waste and Recycling  
 Street Scene and Landscape Services  
 Service Development Environment

**Projected:**

Environmental Services  
 Environmental Protection  
 Street Cleansing and Public Services  
 Vehicle Maintenance and MOTs  
 Waste and Recycling  
 Street Scene and Landscape Services  
 Service Development Environment

If current trend continues then there will be an overspend in Waste and recycling relating to reduction in income through the sale of bins. This can be reviewed at quarter 2

If vacancies remain within the team without agency cover this area is projected to underspend at year end

**Concern Key (based on YTD budget)**

Overspent more than £20k and 2.5% of budget	R
Underspent more than £20k and 2.5% of budget	A
Overspent by £20k and between 1.5% and 2.5% of budget	A
Anything else	G